



**Arkadelphia Rotary Club
Information Form for Proposed Rotary Program**

Name: _____ Title: _____ Position: _____

Company/Organization: _____

Phone: _____ Email: _____

Rotarian: Yes No Club: _____

Program Topic: _____

Brief Description of Program: _____

For more information regarding available program dates or requested information, please contact the club at arkadelphia.rotary@gmail.com.

Biography Instructions:

Please email a digital copy (Microsoft Word document or text pasted within email message) of a brief biography to arkadelphia.rotary@gmail.com and attach this completed form to the message. For reference, previous program introductions and brief biographies may be found online at <http://arkadelphiarotary.weebly.com/arkadelphia-rotary-blog.html>. Biographies may vary from 1-3 paragraphs in length. If you have a digital photograph "headshot" available, please email it in .jpg format with your biography to the email address listed above.

Information you may wish to include in your biography:

- Job Experience
- Professional or Career Highlights
- Family Information
- Community Involvement
- Education
- Experience Relating to Program Topic
- Involvement with Rotary